

# **KENYON ECONOMIC DEVELOPMENT AUTHORITY**

**Tuesday, January 25<sup>th</sup>, 2011**

## **MINUTES**

**Present:** Commissioners Mayhew, Dummer, Paulson, Barsness, and Braegelmann

**Absent:** None

**Others in Attendance:** City Administrator Heineman

The EDA meeting was held in the City Hall Conference Room. A Motion to call the meeting to order at 8:10 am was made by Commissioner Mayhew, seconded by Commissioner Barsness. Motion was approved (5-0-0).

### **Approval and Acceptance of Financial/Statutory Items**

A Motion by Commissioner Paulson, seconded by Commissioner Mayhew, was made to approve the minutes from the October, 2010 meeting. Motion was approved 5-0-0.

### **Reports**

Heineman updated the EDA on the Revolving Loan Fund (RLF) loan. Dan Jankowski (Subway) is current on payments. Heineman also addressed the various lease agreements that impact the EDA fund. The Traxler lease for the NAPA building is current, and there will be property taxes due in 2011 which will be paid by the EDA. The ambulance garage lease by North Ambulance Service will end on March 5<sup>th</sup> due to the upcoming change in service. The last lease payment from North Ambulance will be paid in March, and property taxes will no longer be due and payable when the lease agreement ends and it reverts to a public building.

The ready-mix plant (Chris Hanke) paid thru November, but has not made any payments since operations have ended for the season. Due to the number of occasions Hanke has been late on payments, a recommendation was made for staff to draft a new lease agreement with a base monthly rate of \$350 if paid between the 1<sup>st</sup> and 14<sup>th</sup> of each month and \$400 if paid on or after the 15<sup>th</sup> of each month.

Heineman updated the EDA on the old Kenyon High School and reported that the City of Kenyon has received preliminary approval for additional funding from the Statewide Health Improvement Program (SHIP). The SHIP funding can be used for a comprehensive plan update that incorporates the old Kenyon High School site and other local and regional amenities. Final approval for the application is expected in February.

The EDA also discussed possible scenarios for redevelopment of the site. Commissioner Dummer proposed that if the existing structure is demolished, the site be developed with approximately one third utilized for parking, one third utilized for additional recreational amenities, and one third for housing development. After discussion, it was recommended that the EDA host a planning meeting on Wednesday, February 9<sup>th</sup> from 10:30 – 1:00 pm. The purpose of this planning meeting is to establish a timeline with benchmarks for making a final decision on the outcome of the old Kenyon High School building.

There being no further business, a Motion was made to adjourn the EDA meeting at 10:02 a.m. (Barsness/Mayhew; 5-0-0).

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Chris Heineman, City Administrator

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Brian Paulson, EDA President