

Pursuant to due call and notice thereof, a regular meeting of the Kenyon Municipal Utility Commission was duly held in the City Hall conference room at 6:00 p.m. on the 16th day of March 2011. The following members were present: Commissioners Michael Engel and Richard Nielsen. Absent: Scott Swenhaugen (Commissioner Nielsen presided over meeting). Also present were Operations Superintendent Randy Eggert, Bookkeeper Sue Dodds and City Administrator Chris Heineman.

AGENDA

Add: New Business: D/Demand customer. Motion by Nielsen, second by Engel to adopt agenda as amended. Approved 2-0-0.

CONSENT AGENDA

Motion by Engel, second by Nielsen to adopt consent agenda with the approval of checks #36002-36044 noting that gaps in check sequence were for payroll or voided checks. Also, ACH checks #4174-4186. Approved 2-0-0.

OLD BUSINESS

Generating report

Ziegler is performing level 1 and 3 maintenance on generators.

Safety Report

Commercial vehicle inspection and basic CPR review.

CMMPA update

Due to weather the March meeting was held by conference call on March 9.

Iowa Stored Energy Park (ISEP) - this will not be declared a project until all the testing is completed.

EPA Reciprocating Internal Combustion Engines (RICE) standards – Eggert has contact Lemke Construction requesting bid for installing catalysts on generators.

CAPX2020 – Willmar and Delano are remaining cities to sign agreement. Xcel Energy still has to decide what percentage of the project will be available to the other participants.

CAPX2020

City council approved a resolution on March 11 for participation with amount not to exceed \$1,000,000 without further action. Motion by Nielsen, second by Engel to approve the Brookings-Twin Cities Transmission Project Agreement with Central Minnesota Municipal Power Agency (CMMPA) dated February 14, 2011. Approved 2-0-0.

NEW BUSINESS

MMUA School

Motion by Nielsen, second by Engel to approve registration for linemen Brandon Belch and John Lee for the MMUA 2011 Regional Workshop in Owatonna on April 12. Approved 2-0-0.

Street lights pertaining to Highway 56 reconstruction

Eggert noted that MNDOT has expressed concerns over the current streetlight poles in the reconstruction area on Main Street. MNDOT requires that break-away poles be used, but Eggert explained that the current poles are made to crinkle so that they do not fall on buildings or persons. Commission directed Eggert to request definite direction from MNDOT and ask if existing pole with new bases or anchor bolts would comply.

Heineman explained that the four-way stop light on 2nd Street and Red Wing Ave has been discussed. Options for changes would be to eliminate the light, replace with four-way LED flashing stop signs or move existing pole to comply with MNDOT regulations.

Resolution 2011-03 approval of Participation in the Brookings-Twin Cities Transmission Project

Motion by Nielsen, second by Engel to approve resolution 2011-03 approving participation in the Brookings-Twin Cities Transmission Project. Approved 2-0-0.

Demand customer

Dodds explained that Interstate Mills account #3-2008 is currently charged as a demand customer. In reviewing their account we began charging this account demand charges in November 2009, but they have only reached a demand of 20 three times since. The commission reviewed the policy concerning demand customers and felt they could vary from that in this case and directed Dodds to send a letter explaining the change as of the March billing, but to notify them that they would resume their demand status if they reached 20 in demand in any three months in the following 12 months. Motion by Nielsen, second by Engel to approve changing account #3-2008 of Interstate Mills to commercial customer classification as of March 2011 billing. Approved 2-0-0.

There being no further business, Nielsen adjourned the meeting at 7:17 p.m.

Sue Dodds, Bookkeeper

Richard Nielsen, Acting Chairman

Randy Eggert, Operations Superintendent