

Pursuant to due call and notice thereof, a Special City Council Meeting was duly held in the City Council Chambers at 5:00 p.m. on the 18th day of May, 2011. The following members were present: Mayor Diane Barrett, Council members Fred Barsness, Bryan Haugen, Richard Nielsen and Brian Paulson. Also present: City Administrator Chris Heineman.

AGENDA

Resolution 2011-10: A Resolution Approving County Project within Municipal Corporate Limits / CMMPA Transmission Owner Services and Asset Assignment Agreement / Personnel Committee Recommendation / Payment of Claim: Kennedy & Graven bill from March Consent Agenda. Motion by Barsness, seconded by Haugen to approve the agenda. Motion carried 5-0-0.

Resolution 2011-10: A Resolution Approving County Project within Municipal Corporate Limits

Agenda item tabled. According to an e-mail response from Goodhue County, the resolution is for the CSAH 12 project and will not be needed until 2012. Additional project details will be provided following MnDOT approval of final design and engineering for the project.

CMMPA Transmission Owner Services and Asset Assignment Agreement

The final allocation of investment amounts for each participant has not yet been determined. According to City Attorney Scott Riggs, no further action should be taken on this agreement until the information to be included on Addendum A is received from CMMPA. Based on this information, it was agreed that this agreement will remain tabled until further information is received.

Personnel Committee Recommendation

The Personnel Committee recommended that the City Council extend a conditional offer of employment to both Ryan Sullivan and Kendra Zak for permanent part-time positions and a conditional offer of employment to Mark Nue for a casual part-time police officer position. Each of the positions will be subject to the following conditions:

- A probationary period of six months (with possible extension to twelve months) during which you will be expected to successfully complete the Kenyon Police Department Field Training (FTO).
- A one-year commitment of employment to the Kenyon Police Department. If the officer resigns inside of a year, a prorated reimbursement of expenses will be required.
- According to the City of Kenyon's Personnel Policy, part-time employees are eligible for Public Employee Retirement Association (PERA) benefits. PERA contributions will begin when officer has reached \$425 in earnings in one month.
- According to the City of Kenyon's Personnel Policy, part-time employees are not eligible for insurance benefits.

Motion by Nielsen, seconded by Paulson to approve Personnel Committee recommendation. Motion carried 5-0-0.

Payment of Claim: Kennedy & Graven bill from March Consent Agenda

Administrator Heineman provided a brief update on a discussion with the City Attorney regarding invoices for legal assistance with personnel matters. According to Scott Riggs, significant time was required for background research and investigation due to the lack of documentation. After further discussion, it was determined that the invoice should be paid in full. A Motion by Nielsen, seconded by Barsness to pay the Kennedy & Graven invoice from the March Consent Agenda. Motion carried 5-0-0.

Motion by Haugen, seconded by Barsness to adjourn the meeting at 5:35 p.m. Motion carried 5-0-0.

Chris Heineman, City Administrator

Diane Barrett, Mayor