

Pursuant to due call and notice thereof, a regular meeting of the Kenyon Municipal Utility Commission was duly held in the City Hall conference room at 6:05 p.m. on the 15th day of June 2011. The following members were present: Commissioners Scott Swenhaugen, Michael Engel and Richard Nielsen. Also present were Operations Superintendent Randy Eggert, Bookkeeper Sue Dodds and City Administrator Chris Heineman.

AGENDA

Add: New Business: C/Mapping of curb stops. Motion by Nielsen, second by Engel to adopt agenda as amended. Approved 3-0-0.

CONSENT AGENDA

Motion by Nielsen, second by Engel to adopt consent agenda with the approval of checks #36139-36182 noting that gaps in check sequence were for payroll or voided checks. Also, ACH checks #4221-4237. Approved 3-0-0.

FINANCIAL

Motion by Engel, second by Nielsen to approve 2010 financial audit presented by Smith, Schafer & Associates in May. Approved 3-0-0.

Generating report

Eggert reported that an ECI (energy controlled interrupt) was called on June 7th from 2-8 p.m. Eggert remained on the open market, which stayed below the \$60 per megawatt price.

He presented a proposal from Corporate Mechanical, Inc. for adding catalyst housings to the three engines for a total of \$36400. Commission would like to table any discussions until the State makes decisions on requirements.

Safety Report

May safety classes-back injury prevention, mowing safety and hearing conservation.

CMMPA update

Power Supply Coalition – An Iowa nuclear facility has expressed interest in providing power due to a reduction in their load. 25 bids were received with 19 making it past step 1.

CAPX2020

Six CMMPA members of the CAPX2020 project have signed the Transmission Owner Services and Asset Assignment Agreement. Council and commission have agreed not to sign agreement until costs of additional services have been defined.

Nielsen expressed his doubts that the contract KMU previously signed would allow CMMPA to approve a resolution that would consider a utility in breach of contract and drop them from the project if the Transmission Owner Services and Asset Assignment Agreement is not signed.

Eggert and Heineman will set up a joint meeting with council, commission and Steve Thompson on July 8 at 10:30 a.m. to attempt to answer these questions.

NEW BUSINESS

Employee comp time vs. overtime

Eggert expressed his concern over the amount of comp time and vacation hours accrued by staff. He discussed options for on call and vacation use that would prevent employees from losing accrued vacation hours, but would also assure the staffing required to complete projects. Commission asked him to bring a written policy to the July meeting for review.

Review of capital expansion plan

Eggert reviewed the water department capital expansion plan, which includes the costs of the TH56 & CSAH 12 utility improvement project. Commission agreed with Dodds that water rates be reviewed.

The commission also directed Eggert to begin looking for a truck to replace the little boom truck.

Mapping of curb stops

Eggert explained that most of the water services have the curb stop measured and recorded, but some of the new additions have not been mapped out. Commission granted his request to purchase a GPS to complete this project.

There being no further business, Swenhaugen adjourned the meeting at 7:50 p.m.

Sue Dodds, Bookkeeper

Scott Swenhaugen, Chair

Randy Eggert, Operations Superintendent