

Pursuant to due call and notice thereof, a City Council Work Session was duly held in the City Hall Conference Room at 9:03 a.m. on the 8th day of July, 2011. The following members were present: Mayor Diane Barrett, Council members Fred Barsness, Richard Nielsen, Bryan Haugen, and Brian Paulson. Also present: City Administrator Chris Heineman, Liquor Store Manager Meggan Loken, Police Chief Lee Sjolander and Administrative Assistant Pam Blow.

Agenda

Addition / IV / Miscellaneous Updates

Municipal Liquor Store

Review Recent Inventory

According to Loken, the recent inventory went well with variances at a minimum. Nielsen noted that the inventory needs to be accurate, and suggested doing spot checks on ten percent of the inventory every two weeks. If the spot checks are satisfactory, they could be done once per month. A suggestion was made to do these checks on the first and third Mondays of the month. This inventory report would be given to the Council. Loken noted that the scan-pal would allow the spot checks on inventory.

Grill Proposal

Heineman noted that the Goodhue County Building inspector and a Health Department representative gave input to determine what would be required to install a grill / kitchen area at the Liquor Store. A proposal received by Haasnoot Plumbing gives an estimate of \$47,400, but does not include any appliances, grill or deep fryer. An additional requirement of improvements is that twenty percent of project costs need to go towards ADA improvements. In this case, that would translate into an additional \$10,000. Nielsen suggested that should this go forward, used kitchen equipment would be a good choice, rather than buying new. Barsness noted that if there were no other restaurant in the City; he would be in favor of this proposal, but does not feel this is the time to take on this project. Barrett suggested that the proposal is good information, and suggested that improving or moving the women's bathroom and fixing or moving the cooler would be a better use of any money spent at this time. Staff was directed to get some quotes on plumbing and electrical for this project.

Security Proposal

Assured Alarm and Lock and Custom Alarm gave proposals to upgrade and move the monitoring equipment into the current office area at the Liquor Store. Assured Alarm's proposal is \$1,000 cheaper, and they appear to have a better deal on monthly service rates. Heineman will check into when the changeover should take place.

Street Dance Volunteers and Security Schedule

Loken noted that she has enough volunteers scheduled, and requested four Reserve Police Officers to be assigned to the Rose Fest outdoor and indoor area. Chief Sjolander noted that licensed police officers are needed in this area as well. Loken and Sjolander are to work out the required staffing. The Liquor Store will make a donation to the Reserve Officer fund from the proceeds of the Rose Fest activities.

Mowing / Weed Update

Heineman noted that he received a complaint about the vacant lots in the Whitetail area, and those lots have been mowed. There was also a complaint about the weeds on the publically-owned area near the old Trestle (south of Trondheim Road). Heineman talked to the MN Department of Agriculture and Goodhue County Inspections, and mentioned a list of weeds and plants that are on the eradicate list and a control list. After some discussion, the Council directed Heineman to do nothing about the area at the present time. Barsness mentioned the weeds in the boulevard area by the old Farm & Home, along with a house on Langford Avenue that has several compliance issues.

Municipal Lot by Ace Hardware

The group recommended that Heineman approach the owner of the Ace Hardware and the property located at 511 2nd Street to see if they have any interest in purchasing the municipal parking lot between these properties.

Update on Restraining Order

There was a restraining order for the City of Kenyon and the Kenyon Police Department against an individual, and that order has expired. Heineman read a letter that was received as a requirement by the individual to the City.

Footwear Reimbursement

Heineman noted that there will be an allowable reimbursement for the purchase of footwear as follows: \$50 per year for Police and Public Works, and \$100 per year for KMU.

Charging for Fire Calls

According to Heineman, none of the fire calls have been billed out to their respective parties as yet. The League of Minnesota Cities has a sample ordinance that could be enacted for charging, and any unpaid fees could be assessed to the properties. According to Heineman, any billing practice that is enacted must be the same for everyone.

First Responder Vehicle

Barrett noted that the Fire Department received donations for having the First Responder vehicle lettered and graphics applied, but they did not get approval for the expense from the Council prior to having the work done. Heineman was directed to send a memo to the department reminding them that any expense of this type must be approved by the Council.

There being no further business, Barrett adjourned the meeting at 10:40 a.m.

Pam Blow, Administrative Assistant

Diane Barrett, Mayor